



Office of the Principal Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana,

10th Floor, Income Tax Towers, AC Guards, Hyderabad – 500 004,
Tel. No. 040 – 23425474 , Fax 23241427 Fax:040 23240403

F. No. Pr.CCIT/Estt/19(a)/Trng/ITI/2018-19

Date: 10/11/2018

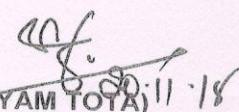
MEMORANDUM

- Sub: Establishment – Income Tax Department, Andhra Pradesh, Hyderabad –
“**South Zone Special course for Officers & Inspectors posted in judicial section** - scheduled from **04/12/2018 to 05/12/2018** – at DTRTI, Chennai –
Nomination of officers & Inspectors – Regarding.
- Ref: Letter in S.F.No.23(50)/ADG/RTI/South Zone Spl. Course for Judicial Officers & ITI's/2018-19 Dt.13.11.2018.

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The Officers & Inspectors as per the **Annexure** are hereby nominated for the above mentioned course to be held at DTRTI, Chennai.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is of utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.
3. The Principal Chief Commissioner of Income tax (CCA) desires that the officials sponsored for training should not apply for leave during this period. If any of the officials has already applied for leave, he/she should suitably revise the period of leave so that he/she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.
4. Even if any of the officials is under orders of transfer from the present office, or any particular official has not reported for duty at the place of posting, he/she should invariably attend the training course.
5. The DTRTI, Chennai provides accommodation to the participants at DTRTI Hostel at Bolock No.17 & 18, Central Revenue Quarters, Anna Nagar, Chennai – 600040. Outstation officers & officials may kindly contact Shri Durairaj, OS (9445954704) and Shri. S. Maharajan, Sr.TA (9445960623) (044 – 28295689) for booking.
6. The official nominated for the training are directed to make return journey arrangements **only after 6:00 PM on the last day of training**, ie. 05.11.2018.
7. It is noticed that officials who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officials concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officials should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the Head of Office concerned shall not be considered.**


(SUBRAHMANYAM TOTA)
Deputy Commissioner of Income Tax
(Hqrs) (Admn.)
O/o Pr. CCIT, A.P. & Telangana.

Encl: Annexure.

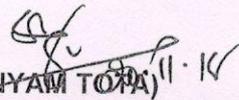
Copy to :

1. The official concerned through the Head of Office.
2. The Addl. Director General (Trg.), DTRTI, 16, Greams Road, BSNL Building, 11th Floor, Chennai – 600006.
3. The Head of Office Concerned.

ANNEXURE

LIST OF OFFICERS & INSPECTORS of INCOME TAX NOMINATED FOR
South Zone Special Course for Officers & Inspectors Posted in Judicial Section
04/12/2018 to 05/12/2018
at DTRTI, Chennai.

Sr. No.	Emp. No.	Name	Rank	Office	Mobile No.
1	116285	SESHAGIRI RAO TALLAPRAGADA	ITO	CIT(JUDICIAL), HYD	08985970546
2	116108	BINA NETI	ITO	CIT(JUDICIAL), HYD	8985970814
3	116738	PRAKASH REDDY CHINTHAKUNTLA	ITO	CIT(JUDICIAL), HYD	8985970407
4	147620	VENKATA SATYA JOGA RAO BHAMIDIPATI	ITO	CIT(JUDICIAL), HYD	8985970560/9396424133
5	117862	SAPARSHA KUMAR NANDIVADA	ITI	ADCIT(JUDICIAL), HYDERABAD	8985970675
6	116270	CHANDRA SEKHAR PRABHALA	ITI	ADCIT(JUDICIAL), HYDERABAD	8685971057
7	116342	SRIDEVI PATURI	ITI	CIT(JUDICIAL), HYDERABAD	9441696977
8	174114	A VAMSHI VARDHAN REDDY	ITI	CIT(JUDICIAL), HYDERABAD	8985971836 / 8801233369


(SUBRAHMANYAM TOPA)

Deputy Commissioner of Income Tax
(Hqrs) (Admn.)
O/o Pr. CCIT, A.P. & Telangana.



**OFFICE OF THE ADDITIONAL DIRECTOR GENERAL
DIRECT TAXES REGIONAL TRAINING INSTITUTE: CHENNAI
16, GREAMS ROAD, CHENNAI 600 006**

INSTRUCTION SHEET

SPECIAL COURSE FOR JUDICIAL OFFICERS AND INSPECTORS OF SOUTH ZONE

1	The venue for the Course would be the Lecture Hall of DTRTI, Chennai at No. 16, Greams Road, Tower 1, BSNL Building 3 rd floor, Chennai -06.
2	The duration of the Course would be of 2 working days. The Course commences on 4th December, 2018 and concludes on 05th December, 2018 .
3	The participants are requested to report at the venue by 09.45 AM on the 1st day of training. They are requested to plan their departure on the last day after 06.00 PM.
4	DTRTI, Chennai provides accommodation to the participants at DTRTI Hostel at Block No. 17&18, Central Revenue Quarters, Anna Nagar, Chennai -600040. Outstation candidates may kindly contact Shri Durairaj, OS (9445954704) and Shri S. Maharajan, Sr.TA (9445960623) (044- 28295689) for booking. If the number of residents in the Hostel exceed 10, arrangement shall be made for pick up and drop from the Hostel.
5	For any other query, the participants may please contact the Course coordinator Smt. P. Sunanda IRS, ACIT at (Mobile No. 8985970224)